

NORTHEAST TENNESSEE MASTER GARDENER ASSOCIATION

Mentoring Program Chairmanship

Updated 6/10/ 2019

Position Overview

The Mentoring Program is to familiarize new interns with the Master Gardener Program, the volunteer opportunities and continuing learning requirements. The Mentoring Program chairman assigns mentors to new interns, based on facilitating mutual meeting places, compatibility in personalities, and interest, on the part of the intern, in maintaining membership in the Master Gardener community.

Requirements/Skills and Abilities

Member in good standing in the Northeastern Tennessee Master Gardener Association.

Knowledge in the bylaws of the Tennessee Master Gardeners and Northeastern Tennessee Master Gardener Association (NETMGA).

Familiarity in active projects and educational opportunities in northeast Tennessee and nearby Virginia.

Strong organizational, leadership, and interpersonal skills. Persistence is an added bonus.

Responsibilities

Solicit mentors from current Master Gardener members. Mentors should read and understand the requirements outlined in the Mentoring Job Description.

Assign mentors to the current class of Master Gardeners (interns), once the class roster is finalized. Assignments need to consider location of both mentor and intern, personality types, and interest in participation on the part of the intern.

Communicate with both mentors and interns as to their assignments. Introduce mentors to interns at a Master Gardener class, if possible.

Follow up with both mentors and interns for frequency of interactions and level of compatibility. Reassign as necessary.

Continue to communicate with mentors and interns as to issues and improvements in the program.

Communicate with UT Extension representative as problems arise.

Time Commitments

At the beginning of the Master Gardener class, 3-4 hours a week for two weeks.

After assignments, 1-2 hours per week for follow up, throughout the class schedule.

Thereafter, as needed.